

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Sheriff - Coroner	(2) MEETING DATE 11/26/2013	(3) CONTACT/PHONE Sheriff – Coroner / Ian Parkinson 781-4540	
(4) SUBJECT Request to approve a transfer from the Federal Asset Forfeiture Trust Account in the amount of \$92,083, approve a corresponding budget adjustment in Fund Center 136 – Sheriff-Coroner and amend the fixed asset list in Fund Center 136 - Sheriff-Coroner.			
(5) RECOMMENDED ACTION It is recommended that your Board: <ol style="list-style-type: none"> <li>1. Approve a transfer from the Federal Asset Forfeiture Trust Account in the amount of \$92,083 to be used to purchase a sorter accessory sampler for gas chromatograph; (2) Mobile Data Computers for Harbor Patrol; detective building remodel/repurposing; crime scene lighting equipment; and graphic design work for a county wide school emergency response plans;</li> <li>2. Approve a corresponding budget adjustment in the amount of \$92,083 in Fund Center 136 – Sheriff Coroner; and</li> <li>3. Amend the fixed asset list for the Sheriff's Office to include the sorter accessory sampler for gas chromatograph in the amount of \$30,198.00</li> </ol> A four-fifths (4/5) vote of the board is required for all items.			
(6) FUNDING SOURCE(S) Asset Forfeiture	(7) CURRENT YEAR FINANCIAL IMPACT \$92,083	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____ ) <input type="checkbox"/> Board Business (Time Est. ____ )			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1314069 <input checked="" type="checkbox"/> 4/5 Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A    Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) All Districts			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Sheriff - Coroner / Sheriff – Coroner / Ian Parkinson  
781-4540

DATE: 11/26/2013

SUBJECT: Request to approve a transfer from the Federal Asset Forfeiture Trust Account in the amount of \$92,083, approve a corresponding budget adjustment in Fund Center 136 – Sheriff-Coroner and amend the fixed asset list in Fund Center 136 - Sheriff-Coroner.

## **RECOMMENDATION**

It is recommended that your Board:

1. Approve a transfer from the Federal Asset Forfeiture Trust Account in the amount of \$92,083 to be used to purchase a sorter accessory sampler for gas chromatograph; (2) Mobile Data Computers for Harbor Patrol; detective building remodel/repurposing; crime scene lighting equipment; and graphic design work for a county wide school emergency response plans;
2. Approve a corresponding budget adjustment in the amount of \$92,083 in Fund Center 136 – Sheriff Coroner; and
3. Amend the fixed asset list for the Sheriff's Office to include the sorter accessory sampler for gas chromatograph in the amount of \$30,198.00

A four-fifths (4/5) vote of the board is required for all items.

## **DISCUSSION**

The Asset Forfeiture Program began in 1984 with the passage of the Comprehensive Crime Control Act. This Act has become a very powerful tool for targeting criminals, who prey on the vulnerable for financial gain, including drug dealers and white collar criminals. One of the most important provisions of asset forfeiture is the authorization to share the proceeds of federal forfeitures with cooperating state and local law enforcement agencies.

The Department of Justice Asset Forfeiture Program not only serves to deter crime, but also provides valuable supplemental resources to state and local law enforcement agencies. Permissible uses of the funds provided by the program include law enforcement equipment, drug and gang education and awareness programs and the expenses from the purchase, lease, construction and expansion of law enforcement or detention facilities.

It is not permissible to use funds from the program to pay for the salaries and benefits of current, permanent enforcement personnel, or for education related costs, food and beverage, or for any use that creates the appearance that shared funds are being used for political or personal uses.

Based on those guidelines for permissible use, the following items will be purchased with Asset Forfeiture Funds:

1. \$30,198 for an auto sampler accessory for an existing gas chromatograph – In April of 2013 the Board of Supervisors approved the Sheriff's Office Forensic Laboratory Specialist. This position will do all analysis of blood and breath evidence from driving under the influence cases in the county. All local law enforcement

agencies will submit their testing to the Sheriff's lab. This testing was previously done through a private contract and is funded through a county wide penalty assessment account. The Forensic Laboratory Specialist will be processing many samples at once and therefore has requested an auto sampler accessory for one existing gas chromatograph. Due to limited funds in the penalty assessment account, the Sheriff's Office has decided to fund this from asset forfeiture.

2. \$16,920 to equip two Harbor Patrol vehicles with mobile data computers (MDC) - Port San Luis Harbor Patrol works closely with the Sheriff's Office. They will often handle minor calls for service and provide Sheriff's deputies back-up assistance. Harbor Patrol monitors the Sheriff's Office primary radio channel, but often times much of the information on calls is given to Deputies over an MDC. By installing two MDCs in Harbor Patrol vehicles it will allow them to see calls for service in and around their area, and subsequently provide assistance to those calls. The MDCs will also allow them to communicate with our dispatch center and run Department of Motor Vehicle records for vessels and people. This will make them more efficient and able to communicate with Sheriff's dispatchers quickly and accurately. The cost is for equipment and installation is included, while on-going maintenance will be the responsibility of Port San Luis Harbor Patrol.
3. \$35,000 for Detective Building remodel/repurposing - The Sheriff's Office relocated the property/evidence room this past year and as a result has repurposed areas of the old property/evidence room. The new area will serve as an expanded lab area, media room, long term evidence storage and detective conference room. This funding is to complete the lab expansion and the media room. The cost and the other indicated areas will be determined at a later date. The work itself will be performed by a County approved contractor, General Services and inmate labor.
4. \$1,465 for (2) portable battery operated crime scene lights - Many crime scenes are processed in hours of darkness. These lights are small, easily transported and provided lighting for areas that are not able to be lit by the use of department owned portable generator powered lighting trailers.
5. \$8,500 for graphic design and formatting of county-wide school emergency response plans - The Criminal Justice Administrators Association (CJAA) consists of Chiefs of Police, the Sheriff and Law Enforcement executives from throughout the county. Over the years the Sheriff's Office has offered uniform training in active shooter response to all law enforcement personnel in the county. CJAA has identified a goal of having a written/electronic emergency response plan for all schools within the county. A sub group of CJAA was formed to determine who the stakeholders are and the contents of the plan, which they did. As the County's Law Enforcement Mutual Aid Coordinator, the Sheriff has agreed to fund the design and format of these plans for county wide use.

These purchases meet the Federal Asset forfeiture purchasing guidelines.

#### **Other Agency Involvement/Impact**

General Services Agency, County Counsel and Auditor-Controller were consulted.

#### **Financial Considerations**

The Sheriff's Office has no ongoing costs for these items.

#### **Results**

The purchases outlined above will enhance the capabilities of the Sheriff's Office which contributes to the County's community-wide goals of a Safe Community: "The County will strive to create a community where all people-adults and children alike-have a sense of security and well-being, crime is controlled, fire and rescue response is timely, and roads are safe."